



TEAMSTERS SAFETY & HEALTH

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Asbestos Hazard Emergency Response Act of 1986 (AHERA)

Asbestos Management Plan Compliance Checklist

Key Points About the Management Plan

The management plan is a **site-specific guidance document** that the **Local Education Agency (LEA)** designated person must follow in managing the Asbestos-Containing Building Material (ACBM) present in a school building.

The management plan must be prepared by an **accredited management planner** and must be updated in a timely manner.

The management plan must include the documentation required under § 763.87 of the AHERA Rule for each laboratory performing a bulk sample analysis and the results of each analysis.

In the management plan, the management planner must recommend an **appropriate response action** (operations and maintenance, repair, encapsulation, enclosure, or removal) for all areas of Thermal system insulation (TSI) and friable Asbestos-Containing Building Material (ACBM) (including ACBM which has the potential of becoming friable).

All of the initial response actions implemented to control friable asbestos require a **project design** specifying how to conduct the abatement project.

Final air clearance of a functional space after a response action to remove, encapsulate, or enclose ACBM involves a visual inspection and the collection and analysis of air samples.

Final air sampling must be done using the transmission electron microscopy (TEM) method, unless the project involves no more than 160 square feet or 260 linear feet, in which case phase contrast microscopy (PCM) may be used.

The LEA designated person is responsible for ensuring that the activities related to the management plan are implemented and that the management plan is updated in a timely manner.



This checklist is designed to enable you to determine if a management plan contains each and every element required by law. This checklist is for management plans created for inspections completed on or after December 14, 1987. Unless otherwise noted, all statutory references are to the AHERA Rule.

GENERAL INFORMATION

Yes/No

- 1. List of the name and address of each school building
- 2. Whether the school building contains friable ACBM, nonfriable ACBM, and friable and nonfriable ACBM assumed to be ACBM

DESIGNATED PERSON INFORMATION

Yes/No

- 3. The name, address, and telephone number of the designated person
- 4. The course name, dates, and hours of training taken by the designated person to carry out his or her duties
- 5. Signed statement by the AHERA designated person that the LEA responsibilities under AHERA Rule has been or will be met

INSPECTOR INFORMATION

Yes/No

- 6. The date of inspection or reinspection
- 7. The name and signature of each accredited person making the inspection or reinspection
- 8. The State, accreditation number, and name of training provider for each accredited inspector making the inspection or reinspection (copy of certificate is ideal)



SAMPLING INFORMATION

Yes/No

- 9. A blueprint, diagram, or written description of each school building that identifies clearly each location and approximate square or linear footage of homogeneous areas where material was sampled for ACM
- 10. The exact location where each bulk sample was collected
- 11. The date of collection of each bulk sample
- 12. The homogeneous areas where friable suspected ACBM is assumed to be ACBM
- 13. The homogeneous areas where nonfriable suspected ACBM is assumed to be ACBM
- 14. A description of how sampling locations were determined
- 15. The name and signature of each accredited inspector who collected the samples
- 16. State, accreditation number and name of training provider of each accredited inspector who collected the samples (copy of accreditation certificate is ideal)

ANALYSIS OF SAMPLES

Yes/No

- 17. A copy of the analyses of any bulk samples collected and analyzed
- 18. The name and address of any laboratory that analyzed bulk samples
- 19. A statement that any laboratory used meets the accreditation requirements of § 763.87(a) (copy of the accreditation is ideal)
- 20. The dates of any analyses performed
- 21. The name and signature of the person performing each analysis



PHYSICAL ASSESSMENT INFORMATION

Yes/No

- 22. A description of the assessments required by § 763.88 of all friable ACBM and suspected ACBM assumed to be ACBM.
- 23. The name and signature of each accredited person making the assessments
- 24. The State, accreditation number and name of training provider for each person making the assessments (copy of certificate is ideal).

RESPONSE ACTION INFORMATION

Yes/No

- 25. Recommendations made to the LEA regarding response actions
- 26. The name and signature of each person making the recommendations
- 27. The State, accreditation number, and name of training provider for each person making the recommendations (copy of certificate is ideal).
- 28. A detailed description of preventive measures and response actions to be taken, including methods to be used, for any friable ACBM
- 29. The locations where such measures and actions will be taken
- 30. The reasons for selecting the response action or preventive measure
- 31. A schedule for beginning and completing each preventive measure and response action



INFORMATION ON ACBM REMAINING AFTER RESPONSE ACTIONS

Yes/No

32. A blueprint, diagram, or written description, updated as response actions are completed, of any ACBM or suspected ACBM assumed to be ACBM that remains in the school once response actions are completed

INFORMATION ON OTHER ACTIVITIES

Yes/No

33. A plan for reinspection and copies of the reports required under § 763.85
34. A plan for operations and maintenance (O&M) activities under § 763.91
35. A plan for periodic surveillance and copies of the reports (see § 763.92)
36. A description of the management planner recommendations regarding additional cleaning under § 763.91(c)(2) as part of an O&M program and documentation of cleaning
37. A description of steps taken to inform workers and building occupants about inspections, reinspections, response actions, and post response actions, including periodic surveillance
38. An evaluation of the resources needed to complete response actions and carry out reinspection, O&M activities, periodic surveillance and training
39. The name of each consultant who contributed to the management plan
40. With respect to each consultant who contributed to the management plan, a copy of the accreditation certificate (or name of training provider, State and accreditation number)
41. The response of the LEA to any recommendation for additional cleaning



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